

SAMPLE FORMS

The following pages include sample forms appropriate for field trips and excursions.

While CRSIG would prefer that you use the forms developed to best protect your school district we recognize that your district may use its own forms and in many cases may have made the forms available in multiple languages. If you would like to have your form double-checked, please do not hesitate to contact CRSIG.

CRSIG requests that you use the following guidelines as they pertain to field trips and excursions forms:

- ⇒ **Always remember that the Education Code provides for full immunity for your school for student field trips and excursions within the State of California. Out Of State excursions require Board approval.**
- ⇒ **Never use one permission slip for multiple trips**
- ⇒ **Always collect and make sure that chaperones carry emergency information**

You can download the following forms in a Word format from the CRSIG website at crsig.com

Field Trip – Evaluation For Approval Form

(To be completed by teacher requesting the trip and approved by the school administrator)

Field Trip Emergency Plan Form

(To be submitted with the Evaluation For Approval Form by the teacher requesting the trip)