

CRSIG Up-To-Date

August 13, 2007

Becky Slaughter, ARM, Executive Director
Angela Jacobson, Administrative Assistant
Phone: 209/579-7535

Highlights of the August 13, 2007 Executive Committee Meeting

The following items were approved on the Consent Agenda.

- Minutes for the June 18, 2007, 2007 meeting
- Check Register for June & July 2007
- Treasurer's Investment Report for 6/30/07

Comments From The Public:

There were no comments received from the public.

Executive Director Report:

The Executive Director presented a Final Report on the 2006/07 Objectives and indicated those that would be carried forward into the 2007/08 year.

Members were updated on the status of applications For the Office Technician and Loss Control Specialist positions.

The Executive Director reported on the contracted loss control services provided to date for 2007/08 by Prichard Safety & Health.

Members reviewed the agenda for the Annual Retreat to be held on September 17 and 18, 2007.

Executive Committee Report:

Members discussed the status of disaster planning in Stanislaus County districts and the role played by the Stanislaus COE.

Discussion Items:

Members discussed a letter forwarded to Mercer/Marsh & McLennan by the Executive Director regarding their failure to issue administrative fees. The Executive Director was given direction to refer the request to legal counsel.

Action Agenda:

Edward Paraz, Superintendent of Denair Unified School Districts was elected to the Executive Committee 2nd Alternate position.

The Proposed Investment Policy was approved following a 2nd reading.

The Executive Director was given authority to adjust the rate per for square foot for the CRSIG, Suite 502 office space.

The proposed revised Loss Control Specialist Job Description and Salary was approved.

Closed Session Action:

Two claims were approved for settlement authority.

If your district has questions or we can provide any assistance, please do not hesitate to contact us!

PLEASE MARK THIS DATE!

*October 4, 2007
(9:30 am-12:00 pm)*

*Pandemic Preparedness Summit
Details will be sent by the Stanislaus COE soon*

CRSIG Up-To-Date

September 24, 2007

Becky Slaughter, ARM, Executive Director
Angela Jacobson, Administrative Assistant
Andrea Stewart, Office Technician
Phone: (209) 579-7535

Highlights of the September 24, 2007 Board Meeting

The following items were approved on the Consent Agenda.

- Minutes for the August 13, 2007 meeting
- Check Register for August 2007

Comments From The Public:

There were no comments received from the public.

Executive Director Report:

The Executive Director discussed with members the 2007/08 Objectives developed at the September 17 & 18, 2007 Annual Retreat as follows:

JPA ADMINISTRATION:

- Revise Mission Statement
- Develop Rebate/Dividend Policy
- Develop Underwriting Guidelines for new members to the Property & Liability and Workers' Compensation programs
- Continue update of the JPA Agreement/Bylaws
- Complete CRSIG Member Manual for Property & Liability

PROPERTY & LIABILITY:

- Develop and conduct a "Train The Trainer" workshop for specific directors (Food Service, M&O, Custodial, Transportation) utilizing TPA examiner and defense counsel
- Develop and conduct a workshop for school administrators on employer liab., campus supervision using TPA and defense counsel
- Explore an online Employer Guidance vendor for members
- Continue implementation of Web Interface Tracking System
- Continue Job Task Analysis for Job Descriptions
- Loss Control:
 - Redesign site inspection process incorporating OPSC & Williams Act requirements where possible
 - Disaster Preparation Coordination with Co. EOC/CHD

WORKERS' COMPENSATION:

- Finalize New Employee Training Program
- Finalize Implementation of Return To Work (OUR Program)
- Revitalize Claim Reviews for Critical claims and members
- Develop and implement functional IIPP plans at member sites. (Include a self evaluation component)

HEALTH & WELFARE:

- 2008 Renewal:
 - ⇒ Establish new United Healthcare PPOs
 - ⇒ Develop education materials for CDHC (Consumer Driven Health Care) and HSAs (Health Savings Accts)

The Executive Director also discussed recent gang related event at Patterson Unified and advised on the resources CRSIG will bring to the district to assist in restoring school operations. Members discussed their interest in learning from Patterson what worked and didn't work in their handling of the event.

Executive Committee Report:

Toni Borba reported on several CAJPA sessions that provided valuable information for JPA board members and Angela Jacobsen was congratulated for her scholarship award received for studies in the Insurance Institute of America ARM program.

Discussion Items:

Members discussed the format of the Annual Retreat held September 17th and 18th and formed a consensus to secure speakers who can provide professional development and leadership activities for next year. The Board also discussed adding the development of a Code of Conduct for board members as a 2007/08 JPA Administration Objective.

Action Agenda:

The hiring of Andrea Stewart for the Office Technician Position was ratified. The hiring of Christina Stark for the Loss Control Specialist Position was also ratified effective October 15, 2007.

The Board adopted the following renewals for the Medical Plans:

- 1) Replace the PacificCare PPO Plans with United Healthcare PPO Plans 1/1/08;

PacificCare UO4P; \$250 deduct., 90% -> UHC Plus M05 \$250 deduct., 90%
PacificCare 90LS SDHP, \$2,000 ded. 80% -> UHC H.S.A. 114, \$1,100 ded., 80%

This will equate to an overall increase of 9.7 to the \$250 deduct. plan and (11.65%) decrease to the high deductible plan. In addition, the high deductible plan will meet the requirements needed to be paired with a Health Savings Account.

- 2) Renew the PacificCare HMO with an 8% increase, 11.88% increase to PacificCare Secure Horizons, and 28.3% increase to PacificCare Senior Supplement plans.

Adopted a 0% increase to Vision rates and increased the frame benefit from \$120.00 to \$130.00.

Adopted a 0% increase to Dental rates and increased pregnant women benefit from 2 to 3 screenings.

Closed Session Action:

One Property & Liability claim settlement was ratified and closed Workers' Compensation claims were reported.

Please do not hesitate to contact us with any questions!

CRSIG Up-To-Date

October 22, 2007

Becky Slaughter, ARM, Executive Director
Angela Jacobson, Administrative Assistant
Christina Stark, Loss Control Specialist
Andrea Stewart, Office Technician
Phone: (209) 579-7535

Highlights of the October 22, 2007 Executive Committee Meeting

The following items were approved on the Consent Agenda.

- Minutes for the September 24, 2007 meeting
- Check Register for September 2007
- Financial Reports for June 30, 2007
- Treasurer's Quarterly Report on Investments - September 30, 2007

Comments From The Public:

There were no comments received from the public.

Presentations:

The Committee received a presentation by Terri Prichard of Prichard Safety & Health on the status of services provided to implement functional IPPs (Injury Illness Prevention Programs) and inspection of high school shops. Members discussed the need to provide the IIPP implementation services to all members over the next few years.

Action Items:

The Vision Program Actuarial Study performed by Total Compensation Services was adopted following a presentation by Terri Ezaki of ABD Insurance Services.

The Dental Program Actuarial Study performed by Total Compensation Services was adopted following a presentation by Terri Ezaki of ABD Insurance Services.

A second reading was conducted and the proposed Target Equity Policy was adopted.

The November 12, 2007 Executive Committee meeting was re-scheduled to November 13, 2007.

Closed Session Action:

Two Property & Liability claim settlements were ratified and authority was given for the settlement of one Workers' Compensation claim.

Executive Director Report:

The Executive Director provided a written status report on the 2007/08 Objectives which included the following:

- CRSIG Mission Statement proposed revised language under a later item.
- Final Implementation training for the WITS-V (Web Interface Tracking System) is scheduled for Nov. 2nd.

- Functional IIPP services are underway.
- The 2008 renewal is underway offering 1 HMO from PacifiCare and 2 PPO plans from United Health Care one of which is a HDHP (High Deductible Health Plan) to allow the employees to utilize HSAs (Health Savings Accounts).

The Executive Director also advised members that Jesus Villahermosa has been booked to provide Gang Awareness Training on November 19, 2007. Members discussed the need to be prepared to accommodate a large attendance at the proposed morning and afternoon trainings for leadership individuals from the membership.

The Executive Director updated Committee members on communications with Dard Hunter at Mercer/Marsh regarding the outstanding administrative fees due from the last fiscal year.

Executive Committee Report:

Members discussed naming the CRSIG training room and directed the Executive Director to research a policy.

Members discussed a recommendation provided to Empire Union School District recently regarding the landing of helicopters on school campuses from the Executive Director and Insurance Broker. The Executive Director advised that members are not covered for aircraft events and strongly recommended that no schools allow aircraft to land on their sites. She advised that the debris thrown about by landing helicopters as well as the catastrophic nature of failed landings is not considered an acceptable risk to schools. She further recommended that the programs utilizing aircrafts should consider alternative options such as bringing emergency or law enforcement vehicles to sites in order to allow students to learn more about the services provided by such agencies. Members directed the Executive Director to explore the purchase of special events coverage for such activities and bring back information for further discussion.

Discussion Items:

Members tabled discussion of revisions to the CRSIG Mission Statement to the next meeting. The proposed revisions were discussed at the annual retreat in September to more closely reflect the motto:

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CRSIG Up-To-Date

November 13, 2007

Becky Slaughter, ARM, Executive Director
Angela Jacobson, Administrative Assistant
Christina Stark, Loss Control Specialist
Andrea Stewart, Office Technician
Phone: (209) 579-7535

Highlights of the November 13, 2007 Executive Committee Meeting

The following items were approved on the Consent Agenda.

- Minutes for the October 22, 2007 meeting
- Check Register for October 2007
- Financial Reports for September 30, 2007
- Auxiliary Organization Approvals:
Chatom Union School Dist. Parents & Teachers Club
Gratton Elementary Parent Teachers Club
Valley Home Parent & Teachers Club

Comments From The Public:

There were no comments received from the public.

Executive Director Report:

The Executive Director provided a written status report on the 2007/08 Objectives which included the following:

- CRSIG Mission Statement proposed revised language to be presented under a later item.
- Draft Code of Conduct for CRSIG Board Members to be discussed under a later item.
- The trainings for administrators and supervisors on employer liability and campus supervision issues by CRSIG's defense counsel and claims administrator are in the works for late January and early February.
- Training for new employees is expected to be ready to re-launch in spring of 2008.
- The Loss Control Specialist is setting up workers' compensation claim reviews and critical claim reviews with the TPA.
- The Loss Control Specialist is beginning to provide IIPP development services in addition to those underway with Prichard Safety & Health.

The Executive Director reviewed the 2007/08 Health Committee Goals with members and reported that 22 school representatives had attended the Workers' Comp. 101 training while 7 individuals attended the recent WITS-V Online training. She also advised that 65 people were signed up to date for the Gang Awareness Training on November 19, 2007.

The Executive Director also updated Committee members on communications with Dard Hunter at Mercer/Marsh

regarding the outstanding administrative fees due from the last fiscal year

Loss Control Report:

The Loss Control Specialist provided a report on recent ergonomic evaluations, high school shop inspections and special requests that included assistance with a Cal-OSHA response, the development of an IIPP and evaluation of a batting cage. She also reported on the scheduling of claim reviews for Workers' Compensation members and critical claim reviews she will be conducting with CMI.

Executive Committee Report:

Appreciation was expressed for the Loss Control Specialist's efforts to assist a member with their response to a Cal-OSHA inquiry.

Discussion Items:

Members discussed language revisions to the CRSIG Mission Statement and approved the following language for adoption at the next regularly scheduled meeting:

"The mission of the Central Region School Insurance Group is to pursue excellence in the protection of students, advocacy of staff and the provision of services for the safety and health of all who enter member sites."

Members reviewed a draft Code of Conduct and discussed at great length the role of Board and Executive Committee members when facing a CRSIG decision that poses a conflict with the best interest of their individual district. Additional discussion regarded language that would prevent attempts to exercise individual authority over CRSIG as an organization and perspectives on the various directions CRSIG has taken in the past. It was agreed that the Code of Conduct would be discussed over several meetings.

Action Items:

The 2006/07 Annual Report was approved as presented.

Closed Session Action:

Settlement authority was given on one Workers' Compensation claim.

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CRSIG Up-To-Date



December 17, 2007

Becky Slaughter, ARM, Executive Director
Angela Jacobson, Administrative Assistant
Christina Stark, Loss Control Specialist
Andrea Stewart, Office Technician
Phone: (209) 579-7535

Highlights of the December 17, 2007 Executive Committee Meeting

The following items were approved on the Consent Agenda.

- Minutes for the November 13, 2007 meeting
- Check Register for November 2007
- Auxiliary Organization Approvals:
 - Harte Ransom Parent-Teacher Club
 - Le Grand Elementary Parents Club

Comments From The Public:

There were no comments received from the public.

Action Items:

The 2006/07 Annual Audit was adopted as presented by James Marta, CPA. The audit was unqualified.

The revised Mission Statement was adopted as follows:
"The mission of the Central Region School Insurance Group is to pursue excellence in the protection of students, advocacy of staff and the provision of services for the safety and health of all who enter member sites."

The January Executive Committee meeting was rescheduled to Thursday, January 24, 2008 beginning at 12:25 pm.

Executive Director Report:

The Executive Director provided a written report on the status of the 2007/08 Objectives.

The Executive Director advised members that CRISG's Health Broker/Consultant Terri Ezaki had resigned from ABD Insurance Services to head up a public entities division at another firm. Discussion regarded legal counsel's forthcoming recommendation regarding the status of the contract.

The Executive Director reported on recent communication with Mercer Health & Benefits regarding outstanding administrative fees.

Loss Control Report:

The Loss Control Specialist reported on scheduled trainings: Sexual Harassment Prevention Training on Monday, January 28, 2008 (Note: Online trainings are now available through the State Chamber of Commerce) and Custodian Training co-sponsored with Stanislaus COE on Tuesday, January 29, 2008. In addition, she reported that

the RFP process is underway for claims auditors for the Property & Liability and Workers' Compensation programs as required by CRSIG policy every 2 years.

Executive Committee Report:

A question was raised regarding the legal disposal of student medications as a result of recent legislation. Members were advised that CRSIG is currently utilizing Prichard Safety & Health and that the Loss Control Specialist will explore future options.

Discussion Items:

Helicopter Landings at School Sites – Members discussed the fact that aviation is not covered under the CRSIG MOC and heard from the Broker on options for the purchase of insurance coverage. There was agreement not to pursue purchase options and instead notify members that they are strongly recommended not to allow this type of activity.

New Member Underwriting Guidelines – Members discussed possible underwriting guidelines for requests to participate in the Workers' Compensation and Property & Liability programs.

Rebate/Dividend Policy Components – Members discussed the features included in the Target Equity Policy recently adopted and how it addresses rebates and dividends.

International Travel – The Broker discussed the potential for purchasing insurance that would indemnify members for student & staff international travel. There was agreement not to explore the option any further.

1st Reading of Proposed Building & Room Naming Policy – A proposed policy underwent its 1st reading without revisions.

Closed Session Action:

Settlement authority was given on one Property & Liability claim.



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CRSIG Up-To-Date

January 24, 2008

Becky Slaughter, ARM, Executive Director
Angela Jacobson, Administrative Assistant
Christina Stark, Loss Control Specialist
Andrea Stewart, Office Technician
Phone: (209) 579-7535

Highlights of the January 24, 2008 Executive Committee Meeting

The following items were approved on the Consent Agenda.

- Minutes for the December 17, 2007 meeting
- Check Register for December 2007
- Financial Reports for the period ended Dec. 31, 2007
- Auxiliary Organization Approvals:
 - Denair Parent Service Club
 - Alice Stroud Elementary School Booster Club
 - Glick Academic & Booster Club
 - Hughes Booster Club

Presentations

The Executive Committee received a report from Terri Prichard and Doug Carson on the high school shop inspections conducted.

Comments From The Public:

There were no comments received from the public.

Executive Director Report:

The Executive Director provided a written report on the status of the 2007/08 Objectives.

The Executive Director reported that an RFP had been issued to ABD Insurance Services and VRT for Health Benefits Broker/Consultant services due to Terri Ezaki's resignation from ABD.

The Executive Director reported on the recent SELF Strategic Planning Meeting. She advised that SELF is the leading California excess liability option for k-12 schools, community, state colleges and universities. She advised that SELF is moving steadily forward in a solid fiscal position with comprehensive program options and coverage as well as membership in spite of misinformation disseminated by a competitor.

The upcoming training report included a Sexual Harassment Prevention Training January 28th, Custodian training co-sponsored with the COE January 29th, an Employer Liability & Campus Supervision for administrators on May 5th and Employer Liability & Campus Supervision for supervisors May 6th.

Executive Committee Report:

Members discussed the Comprehensive School Safety Plan the Executive Director and Riverbank Unified School District staff were able to complete recently.

Action Items:

The proposed CRSIG Building & Room Naming Policy was approved following a second reading.

ARM Tech was approved as the claims audit firm to conduct bi-annual claims audits on the Property & Liability and Workers' Compensation programs.

The Conflict of Interest Policy was approved following its bi-annual review which resulted in no changes.

A temporary increase in work hours for the Office Technician was approved through June 2008 to complete cross-training and provide coverage during an upcoming maternity leave for the Administrative Assistant.

Discussion Items:

Members revisited the schedule for and location for the 2008 Annual Retreat normally held in conjunction with the CAJPA Conference (California Association of Joint Powers Authorities). Discussion regarded the importance of board member trainings offered by CAJPA and the need to ensure professional development for Executive Committee members. There was a consensus to schedule the retreat on September 15-16, 2008 prior to the CAJPA conference in Lake Tahoe on September 17-19, 2008.

Closed Session Action:

Ratification of settlement authority was given on two Property & Liability claims.

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CRSIG Up-To-Date

February 25, 2008

Becky Slaughter, ARM, Executive Director
Angela Jacobson, Administrative Assistant
Christina Stark, Loss Control Specialist
Andrea Stewart, Office Technician
Phone: (209) 579-7535

Highlights of the February 25, 2008 Executive Committee Meeting

Presentation

The Executive Committee received a report from Erik Knak of Knak & Co. on CRSIG's loss history as well as a report on the stratification of property and liability losses.

Consent Agenda: The following items were approved on the Consent Agenda.

- Minutes for the January 24, 2008 meeting
- Check Register for January 2008
- Investment Report for the period ended Dec. 31, 2007
- Auxiliary Organization Approvals:
 - Hughson High Ag Boosters Club
 - Ballico-Cressey Parent Teachers Club
 - Capistrano Booster Club

Comments From The Public:

There were no comments received from the public.

Executive Director Report:

The Executive Director provided a written report on the status of the 2007/08 Objectives.

The Executive Director reported specifically on dates to be saved for future trainings as follows:

April 9, 2008 – Pandemic Flu Plan Preparation training for school crisis teams by the Stanislaus County Office of Education.

May 5, 2008 – Training for Supts. And other school administrators on employer liability, campus supervision issues by Erik Knack (P&L TPA) and Jeff Olson (defense attorney)

May 6, 2008 – Training for Directors (M/O, Transportation, Food Service, Custodial) on employer liability, campus supervision issues by Erik Knack (P&L TPA) and Jeff Olson (defense attorney)

May 12, 2008 – Sexual Harassment Prevention Training for supervisors

Starting in May (bi-monthly) - New Employee Orientation Training at the CRSIG Office.

The executive Director also reported on the recent activities of the California Health Care Coalition.

Executive Committee Report:

There was no report from members.

Action Items:

The Committee approved the recommendation to contract with VRT Insurance Services with Terri Ezaki as the lead Broker/Consultant for the Medical, Vision and Dental programs.

A 1st reading of proposed Property & Liability Program Underwriting Guidelines for new members was conducted and requirements for the potential member's financial audits and risk management guidelines were added.

A 1st reading of proposed Workers' Compensation Program Underwriting Guidelines for new members was conducted and requirements for the potential member's financial audits and risk management guidelines were added.

Discussion Items:

Members discussed the requirements for Auxiliary Organizations who apply for coverage under the MOC (Memorandum of Coverage). Direction was given for the Executive Director to gather background information on the limit of 1 organization allowed per school site and the fiscal oversight by the district for several organizations.

Members reviewed the proposed revisions to the Agreement and Bylaws that have been developed to date. There was a consensus to work on language that would address further the election of Executive Committee members, automatic rotation of the President and Vice President positions and the length of time a membership would require in order to be vested or qualify for program rebates.

Closed Session: No items.

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CRSIG Up-To-Date

April 14, 2008

Becky Slaughter, ARM, Executive Director
Angela Jacobson, Administrative Assistant
Christina Stark, Loss Control Specialist
Andrea Stewart, Office Technician
Phone: (209) 579-7535

Highlights of the April 14, 2008 Executive Committee Meeting

Consent Agenda: The following items were approved on the Consent Agenda.

- Minutes for the February 25, 2008 meeting
- Check Registers for February and March 2008
- Auxiliary Organization Approvals:
 - Hughson Elementary Parent Teacher Club
 - Ross Middle School Parent Teacher Club
 - El Nido Parent Teacher Club

Comments From The Public:

There were no comments received from the public.

Action Items:

The Committee received and accepted the results of the Property & Liability claims audit performed by Dennis Mitchell of ARM Tech. The overall score for Knak & Company was very high at 98% and included one recommendation in the area of subrogation, salvage and offsets.

The Committee received and accepted the results of the Workers' Compensation claims audit also performed by Dennis Mitchell. The overall score for CMI was high at 94% and included recommended improvements in four areas: Reserve practices, case monitoring, internal control mechanisms and subrogation, salvage and offsets. Recent internal changes in CMI as well as account specific changes that impact CRSIG were also discussed.

The Committee adopted the Property & Liability Actuarial Study performed by Mike Harrington of Bickmore Risk Services. In summary, the \$100,000 SIR in property will need to rise 3% while the increase to the \$250,000 SIR will need to increase 11% for the 2008/09 year.

The Committee adopted the Workers' Compensation Actuarial Study also performed by Mike Harrington. In summary, the \$100,000,000 SIR for workers' compensation can be reduced 5% for the 2008/09 year.

The Committee approved the replacement of the current internal Anonymous Tip Program to the We Tip Program effective July 1, 2008.

Please do not hesitate to contact us with any questions!

Members accepted the resignation of Joe Galindo as Executive Committee Member effective May 31, 2008 and thanked him for his 8 years of service to CRSIG.

Discussion Items:

Members reviewed preliminary 2008/09 Property & Liability rates which included a SIR property increase of 3%, 11.8% increase for the liability SIR, reduced rates at all excess layers, and increase in liability limit from \$25 million to \$45 million. All factors combined equate to a 3% increase overall. The Executive Director also recommended elimination of the \$300,000 dividend/rebate that has been applied as a credit to rates for the past three years due to the completion of efforts to reduce excess reserves and to comply with the Target Equity Policy adopted earlier in the year.

Members reviewed preliminary 2008/09 Workers' Compensation rates which included a 5% reduction to the \$1 million SIR and 15% reduction to the excess insurance rate. Members were advised that the X-mods would be available for application by the next meeting and that overall, the base rate would be reduced 4.5%. Members also discussed the release of \$1-2 million in rebates as a result of the performance of the program and compliance with the Target Equity Policy adopted earlier in the year.

Preliminary Budgets for 2008/09 were shared with members illustrating rate increases discussed previously.

Closed Session: No items.

Executive Director Report:

The Executive Director referred member to the written report included in the agenda.

Loss Control Coordinator:

The Loss Control Coordinator reported that a Loss Stratification report was included in the agenda.

Executive Committee Report:

Members discussed the conflict inherent to the May 19th meeting which will also fall on the May Revise meeting date. Members will be polled to re-schedule the May Board Meeting.

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CRSIG Up-To-Date

May 28, 2008

Becky Slaughter, ARM, Executive Director
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Christina Stark, Loss Control Specialist
Andrea Stewart, Office Technician
Phone: (209) 579-7535

Highlights of the May 28, 2008 Executive Committee Meeting

Consent Agenda: The following items were approved on the Consent Agenda.

- Minutes for the April 14, 2008 meeting
- Financial Reports: April 30, 2008
- Treasurer's Investment Report: March 31, 2008
- Check Registers for April 2008
- Adoption of 2008/09:
 - Official Posting, Mailing Address, Phone, Fax, Website Meeting Schedule
 - Authorized Signatories
- Accepted Resignation from Tony Borba, Salida Union

Comments From The Public:

There were no comments received from the public.

Executive Director Report:

The Executive Director referred member to the written report included in the agenda.

Executive Committee Report:

The article published in SELF recognizing Stanislaus COE's dedicated Safety Coordinator position held by Trudy Silveira was discussed and commended.

Joe Galindo wished CRSIG well as he heads to retirement.

Action Items:

The seated Executive Committee Members were reelected for the term July 1, 2008 – June 30, 2010 including Pam Wall, Don Gatti, Ream Lochry, Pat McGuire, Scott Siegel, Tim Hern and Ed Parraz. Jim Yardy was elected 1st Alternate and Rick Fauss was elected 2nd Alternate for the same term.

Pam Wall was elected President, Ream Lochry was elected Vice-President and Don Gatti was elected Treasurer for the term July 1, 2008 – June 30, 2010.

A presentation on the development of balanced experience modifications for the 2008/09 Workers' Compensation rates was provided by actuarial Mike Harrington of Bickmore Risk Services. Proposed rates for

the 2008/09 year were adopted as presented. The rates adopted included a (13.5%) decrease, \$1 million SIR and excess coverage to statutory limits.

The Board approved a rebate totaling \$2,000,602 for the Workers' Compensation Program as recommended. The rebate will be made available to members through the issuance of a payment from CRSIG to the member or agreement to have CRSIG hold the funds for the offset of future premium increases.

Proposed rates for the 2008/09 Property & Liability program were adopted as presented which included a 3% overall increase. The rate sheet adopted also reflects decreased excess coverage costs and an increased liability limit to \$45 million per occurrence.

The Board adopted 2008/09 program budgets as presented.

The Board adopted Property & Liability New Member Underwriting Guidelines after conducting a 2nd reading.

The Board adopted Workers' Compensation New Member Underwriting Guidelines after conducting a 2nd reading.

Closed Session:

Authority for settlement of Workers' Compensation claim 58000067 was approved.

Authority for settlement of Workers' Compensation claim 5800497 was approved.

The Board performed an annual evaluation on the Executive Director.

Discussion Items:

Members reviewed and discussed proposed JPA Agreement and Bylaw language revisions around the election of CRSIG Officers and Executive Committee members.

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CRSIG Up-To-Date

June 16, 2008

Becky Slaughter, ARM, Executive Director
Angela Jacobson, Administrative Assistant
Christina Stark, Loss Control Specialist
Andrea Stewart, Office Technician
Phone: (209) 579-7535

Highlights of the June 16, 2008 Executive Committee Meeting

Consent Agenda:

The following items were approved on the Consent Agenda.

- Minutes for the May 28, 2008 meeting
- Check Registers for May 2008

Comments From The Public:

There were no comments received from the public.

Executive Director Report:

The Executive Director referred members to the written report included in the agenda advising that of the five objectives would be carried into the new year;

- 1) Development of a JPA Code of Conduct
- 2) JPA Agreement & Bylaw Revisions
- 3) Development of a P&L Member Manual
- 4) Job Task Analysis – To be incorporated into RTW
- 5) Redesigned site safety inspection process

She also reported that the New Employee Training Program will be held at the CRSIG office each 2nd and 4th Wednesday of the month starting July 2008.

The Executive Director reviewed the 2008 goals set by the Ad Hoc Health Committee; 1) Review the differential calculation used by PacifiCare, 2) Explore more HMO carrier options, 3) Implement training for employees on the PacifiCare and United Healthcare websites.

Executive Committee Report:

Scott Siegel shared examples of several incident reports that were generated out of the district's IIPP reorganization this year.

Discussion Items:

Terri Ezaki and Leann Dessaussois of VRT provided an annual report on the state of the health and welfare programs and the 2009 renewal work underway. Terri reported that a status quo renewal will be requested from

United Health Care/PacifiCare as well as pricing for a higher PPO deductible. In addition, the feasibility of a

Kaiser HMO option will be explored. The dental renewal will be considered at status quo and with a dental implant benefit added. Vision will be considered at status quo without benefit modifications.

Scott Kramer of Claims Management Inc. introduced the supervisor Sheila Feil and new claims examiners, Leslie Cunningham and Jake Gable who have been assigned to CRSIG following the recent CMI staff departures.

Action Items:

After a presentation by Dennis Chandler of Company Nurse, the board approved a Return To Work Program as recommended by the Executive Director.

The program will utilize a registered nurse call center who will field toll free calls from injured workers 24/7, 365 days per year. The nurse will guide the injured employee through self-care to reduce the number of claims where appropriate, refer injured employees to medical providers and provide districts with an email update on each call including partially completed DWC-1 and 5020 forms. When injured employees are referred for medical care, a CRSIG in-house Return To Work Specialist (RTWS) will step in to coordinate/manage temporary work assignments with employee, supervisor and doctor. In addition, the RTWS will monitor medical appointments and Dr. notes for districts until the employee has recovered.

Closed Session:

No claims were presented for settlement authorization.

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