

There are many people involved in the Workers' Compensation and Return-to-Work process. It can be confusing to know who to call with your questions!

Noted below are the resources you have available to you for a smooth Return-to-Work process.

FOR QUESTIONS REGARDING YOUR MEDICAL OR DISABILITY STATUS, CONTACT: Your Treating Physician.

FOR QUESTIONS REGARDING YOUR RETURN-TO-WORK STATUS OR WORK ASSIGNMENT, CONTACT:

District Claims Contact
or
CRSIG

Return-To-Work Coordinator
Kari Hornberger
kari@crsig.com
(209) 579-7535

FOR QUESTIONS REGARDING YOUR MEDICAL PAYMENTS OR OTHER WORKERS' COMPENSATION QUESTIONS, CONTACT:

PEGASUS RISK MANAGEMENT
(209) 574-2800



In Pursuit Of Excellence

*Protecting Students
Advocates for Staff
Safety & Health for All*

4101 Tully Road, Suite 501
Modesto, CA 95356
Phone: (209) 579-7535

Return-to-Work Procedures for Injured Employees



Central Region
School Insurance Group

RETURN-TO-WORK PROCEDURES FOR INJURED EMPLOYEES



After a work-related injury occurs and you've been referred to a designated medical facility by Company Nurse the following will occur:

You will receive a **Work Status Slip** from the Physician at each appointment.

- ◆ Immediately give the Work Status Slip to your District Claims Contact.

The **Work Status Slip** will state that you are either:

- ◆ **Released to Full Duty**
- ◆ **Released with Work Restrictions or Limitations for a Temporary Period of Time**
- ◆ **Not Released to Return to Work**

If Released to Full Duty:

- ◆ Return to your regular job duties.

If Released with Work Restrictions or Limitations:

Your District Claims Contact will work with your Site Supervisor and CRSIG's Return-to-Work Coordinator to determine temporary work assignments:

- ◆ Whether to temporarily place you in a **Modified Work Assignment**, adjusting your regular job duties based on medical restrictions from the Physician, or;
- ◆ Place you temporarily in an **Alternate Work Assignment**, based on the medical restrictions from the Physician.

If your regular Site is unable to temporarily accommodate you in a **Modified Work Assignment**, your District Claims Contact will determine if another School Site can accommodate you temporarily in an **Alternate Work Assignment**.

- ◆ If a **Modified or Alternate Work Assignment** has been designated, the District Claims Contact and CRSIG's Return-to-Work Coordinator will review the work assignment with you and the Site Supervisor prior to your beginning the temporary work assignment.
- ◆ You will continue to go to your scheduled physician appointments, obtain a new **Work Status Slip** at each visit, and provide it to your District Claims Contact. This process continues until **Full Duty Release and discharged** by the Physician or your District can no longer provide you with a temporary work assignment.
- ◆ If you choose not to accept the temporary work assignment provided by your District, your **Sick Leave Benefits** will be used to cover your absence.
- ◆ If at any time you are unable to report to work during your temporary work assignment, call the District Claims Contact.

- ◆ If you do not feel you are medically able to perform the temporary work assignment (which is based on your Physician's evaluation), you must notify your District Claims Contact and Return-To-Work Coordinator immediately to make arrangements to be reevaluated by your treating physician.
- ◆ If the District is unable to provide you with a temporary work assignment, you will receive **Temporary Total Disability** benefits through Workers' Compensation while you are temporarily medically unable to work and remain off work due to your work related injury.

